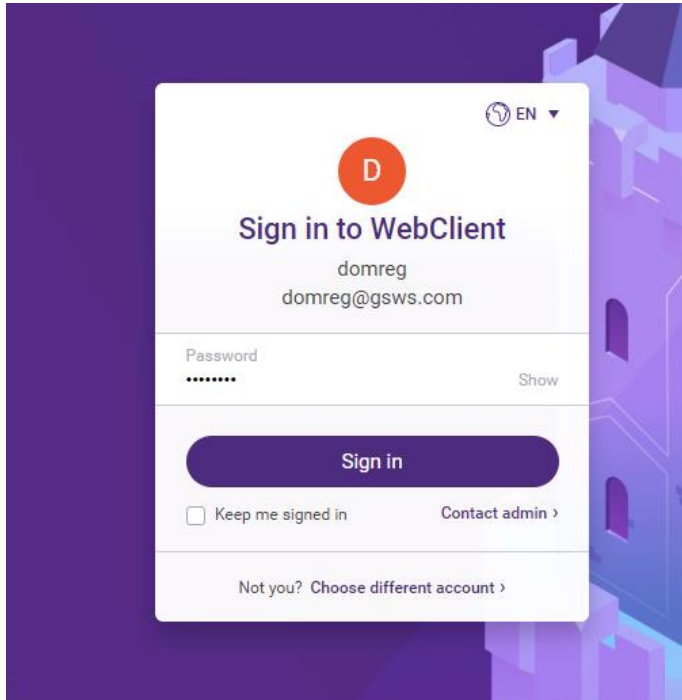


OVERVIEW

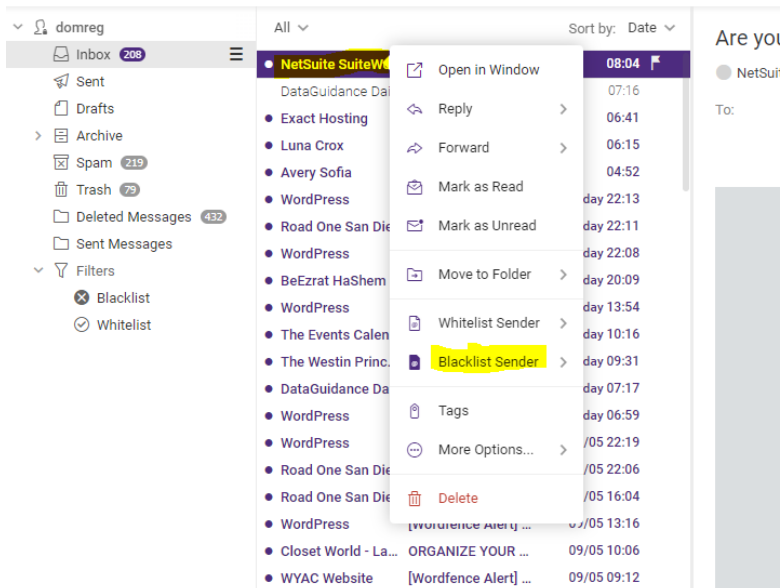
The steps below will walk through the process of blacklisting (blocking) or whitelisting (approve) an sender's email address within Ice Warp's webmail interface.

BLACKLISTING

1. Go to the IceWarp webmail page. It will be <https://mail.yourdomainname.com/webmail> (replace yourdomainname.com with your actual domain name)
2. Log in with username/password

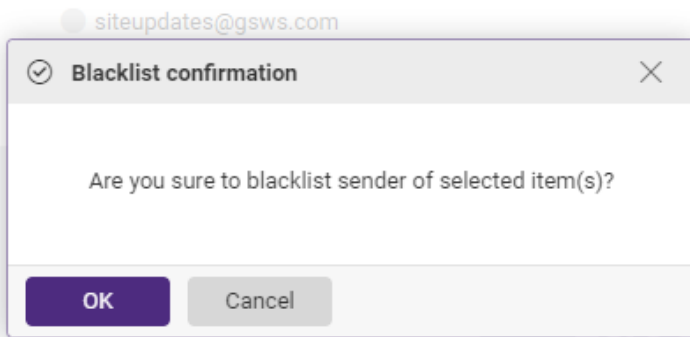


3. Once logged in, find the email you want to blacklist, right click on it, and select **Blacklist Sender**.



4. You can select to blacklist the specific email address or entire domain

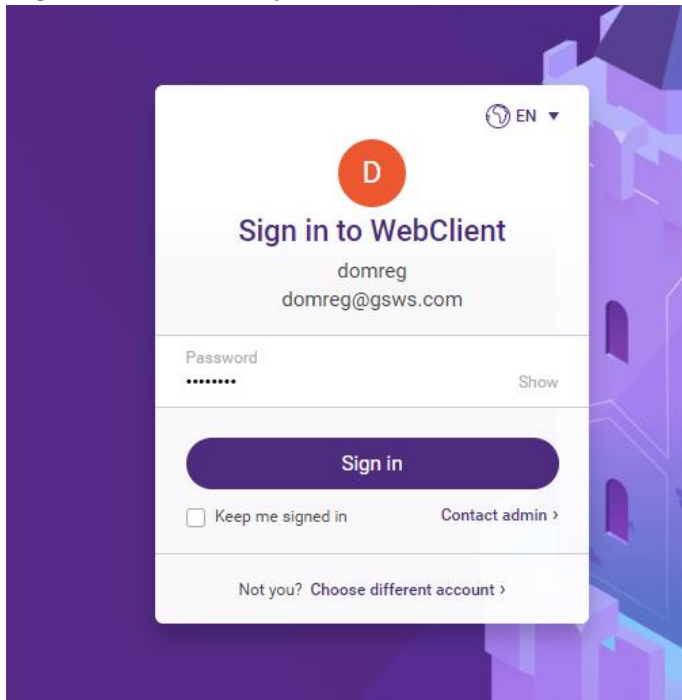
5. Click to confirm the blacklist



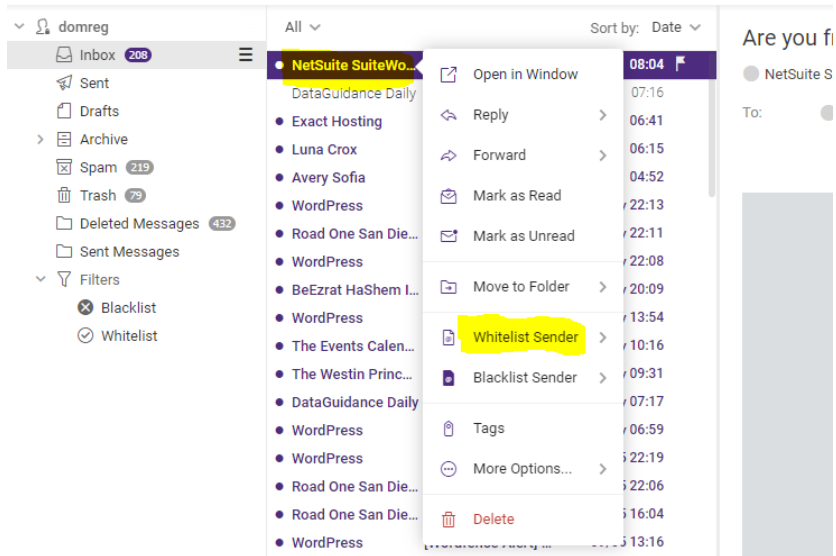
6. That's it

WHITELISTING

1. Go to the IceWarp webmail page. It will be <https://mail.yourdomainname.com/webmail> (replace yourdomainname.com with your actual domain name)
2. Log in with username/password

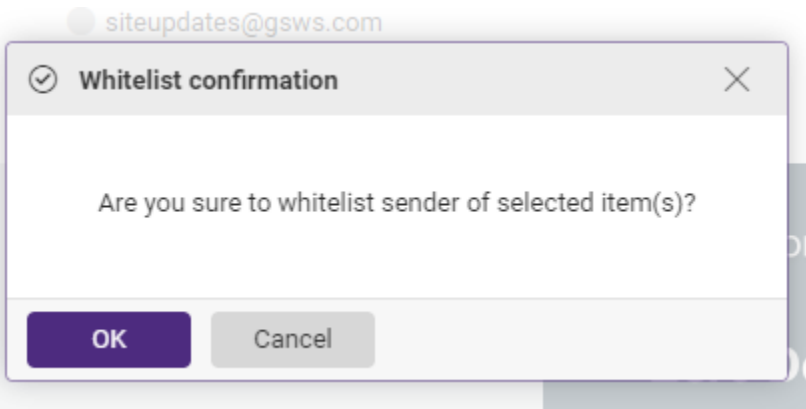


3. Once logged in, find the email you want to blacklist, right click on it, and select **Whitelist Sender**.



4. You can select to whitelist the specific email address or entire domain

5. Click to confirm the whitelist



6. That's it